[FIRST NATION LETTERHEAD]

First Nations Tax Commission [insert date]

321 – 345 Chief Alex Thomas Way

Kamloops, BC V2H 1H1

**Re: Submission of Information Required under Section 8** **of the FMA**

The Council of the \_\_\_\_\_\_\_ (the “Council”) enacted the *[insert name]* *Taxpayer Representation to Council Law, 20\_\_*on [insert date] (the “Law”). I confirm that the Law was made in accordance with the *First Nations Fiscal Management Act* (“FMA”) requirements, and I provide the following confirmations and information:

1. **Notices**

The Council has, at least 30 days before making the Law,

* 1. Published a notice containing the information required under section 6(3) of the FMA in the *First Nations Gazette*. The notice was published on [insert date].
	2. Posted a notice containing the information required under section 6(3) of the FMA in a public place on the reserve lands of the First Nation. The notice was posted at [describe location] on [insert date].
	3. Sent a notice containing the information required under section 6(3) of the FMA to the Commission. The notice was sent by [mail/email] on [insert date].

A copy of the form of notice given is enclosed with this letter.

The notice period provided by the section 6 notice was not less than 30 days, ending on \_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_.

1. **Consultations and Written Representations**

a) [*Note to First Nation: Delete if not applicable.*] The Council undertook the following consultation respecting the Law: [insert a description of the consultation, the persons or groups consulted and the dates of the consultation, if any.]

b) The Council received [insert #] written representations respecting the proposed Law. Council considered all written representations at a Council meeting on [insert date].

c) The Council has, as required under section 7 of the FMA, provided a copy of the Law to all persons who made written representations to Council under section 6(3)(c) of the FMA and invited those persons to make written representations to the Commission within 30 days of receiving the notice. The notice was dated \_\_\_\_\_\_\_, 20\_\_ and was sent to the following persons: [insert name of each recipient or attach a list.]

A copy of the notice given is enclosed with this letter.

1. **Evidence Law Duly Made**

I enclose a copy of the Law, originally signed and dated by a quorum of Council, as evidence that the Law was duly made by Council.

I hereby certify [or swear] that I have been duly authorized by Council to confirm the matters set out in this letter and that above information is true and complete.

Dated this \_\_\_ day of \_\_\_\_\_\_\_\_\_, 20\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature

Name and title: