[FIRST NATION LETTERHEAD]

First Nations Tax Commission [insert date]

321 – 345 Chief Alex Thomas Way

Kamloops, BC V2H 1H1

**Re: Submission of Information Required under Section 8** **of the FMA and under the Standards for Establishing Criteria for the Approval of First Nation Borrowing Laws**

The Council of the \_\_\_\_\_\_\_ (the “Council”) enacted the [insert name of law] on [insert date] (the “Law”).

I confirm that the Law was made in accordance with the *First Nations Fiscal Management Act* (“FMA”) requirements, including the requirements of the *Standards for the Form and Content Borrowing Laws* and the *Standards Establishing Criteria for the Approval of First Nation Borrowing Laws, 2016,* and I provide the following confirmations and information:

**Notices**

1. The Council has, at least 30 days before making the Law,
	1. Published a notice of the proposed Law in the *First Nations Gazette*. The notice was published on [insert date].
	2. Posted a notice of the proposed Law in a public place on the reserve lands of the First Nation. The Notice was posted at [describe location] on [insert date].
	3. Sent the Notice to the Commission. The notice was sent by [mail/email] on [insert date].
2. The Notice contained the information required under subsection 8.2 of the *Standards Establishing Criteria for the Approval of First Nation Borrowing Laws, 2016*. A copy of the form of notice given is enclosed with this letter.
3. During the Notice period the First Nation made the project plan relating to the proposed Law available for viewing by any First Nation member or taxpayer, or any other person who may be affected by the proposed Law.
4. The notice period provided by Notice was not less than 30 days, ending on \_\_\_\_\_\_\_\_\_, 20\_\_.

**Consultations and Written Representations**

1. [Delete if not applicable] The Council undertook the following public processes respecting the Law: [insert a description of the processes, the persons or groups involved and the dates, if any.]
2. The Council received [insert #] written representations respecting the proposed Law. Council considered all written representations at a Council meeting on [insert date].
3. [Delete if not applicable] The Council has, as required under subsection 8.5 of the *Standards Establishing Criteria for the Approval of First Nation Borrowing Laws, 2016*, provided a copy of the Law to all persons who made written representations to Council and invited those persons to make written representations to the Commission within 15 days of receiving the letter. The letter was dated \_\_\_\_\_\_\_, 20\_\_ and was sent to the following persons: [insert name of each recipient or attach a list.]

**Confirmations**

1. The confirmation letter from the First Nation’s registered professional, as required under paragraph 9.1(c) of the *Standards Establishing Criteria for the Approval of First Nation Borrowing Laws, 2016*, is enclosed with this letter.
2. The confirmation letter from the First Nation’s authorized signatory, as required under paragraph 9.1(d) of the *Standards Establishing Criteria for the Approval of First Nation Borrowing Laws, 2016*, is enclosed with this letter.
3. The confirmation letter from the signatory of the Certificate of Capital Liabilities and Calculation of Borrowing Capacity attached as a schedule to the Law that the information set out in that Certificate remains true and accurate as of the date the Law is submitted to the Commission, as required under paragraph 9.1(e) of the *Standards Establishing Criteria for the Approval of First Nation Borrowing Laws, 2016*, is enclosed with this letter.

**Project Plan**

1. A copy of the Project Plan relating to the proposed Law is enclosed with this letter

**Evidence Law Duly Made**

1. A copy of the Law, originally signed and dated by a quorum of Council, is enclosed as evidence that the Law was duly made by Council.

I hereby certify [or swear] that I have been duly authorized by Council to confirm the matters set out in this letter and that above information is true and complete.

Dated this \_\_\_ day of \_\_\_\_\_\_\_\_\_, 20\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature

Name and title: