2016-2017 Annual Report on the Access to Information Act
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1. Introduction

(i) Purpose of the Access to Information Act

The purpose of the Access to Information Act is to provide a legal and enforceable right of public access to records that are under the control of those government institutions that are listed in its Schedule 1. The First Nations Tax Commission (FNTC) was added to that Schedule as part of the process that led to the adoption of the First Nations Fiscal Management Act (FMA) on March 23, 2005. The Access to Information Act is intended to complement and not replace existing procedures for access to government information. It is not intended to limit in any way access to the type of government information that is normally available to the general public.

(ii) Preparation of the Annual Report

This annual report has been prepared in accordance with section 72 of the Access to Information Act, and outlines how FNTC has fulfilled its responsibilities under the Access to Information Act for the reporting period from April 1, 2016 to March 31, 2017.

(iii) Tabling of the Annual Report


(iv) Mandate of the First Nations Tax Commission

The FNTC was established by federal legislation, the First Nations Fiscal Management Act (FMA), to provide for the regulation of First Nation property taxation. This Act, Bill C-20, was passed on March 23, 2005, and also created two other institutions: the First Nations Financial Management Board (FNFMB) and the First Nations Finance Authority (FNFA). At this time consequential amendments were made to the Access to Information Act to allow its application to the FNTC and the FNFMB. As such, the FNTC maintains openness, promotes transparency and assists any Canadian citizen the right to access FNTC’s information.

In 1988, amendments to the Indian Act extended the taxing powers of First Nations to their interests in conditionally surrendered or “designated” lands. This First Nation-led change to the Indian Act gave First Nations broad new powers to tax the interests within the reserve, thereby establishing their jurisdiction, creating economic development opportunities and providing a basic tool for self-government. The FMA builds upon this work.

The FNTC’s primary objective is to ensure that the First Nation property tax system is administratively efficient, harmonized with the various regions in the country, and considers the
interests of on-reserve taxpayers. The FMA establishes the FNTC as a statute-based service agency for First Nations exercising the approval of local revenue laws.

The FNTC represents the collective interests of First Nations and taxpayers and promotes economic development by enhancing the administrative efficiency and stability of the First Nation property tax system. The FNTC’s chief aims are to expand First Nation taxation jurisdiction and increase investment and the value of real property tax on reserve. It also ensures the effective administration of the tax system while protecting its integrity by reconciling the interests of First Nation tax authorities and taxpayers, thus creating benefits to all.

2. Administration/Structure

To fulfill the FNTC’s responsibilities with respect to the Access to Information Act, the FNTC has developed an infrastructure (information management, security and Access to Information and Privacy policies and procedures) to support the FNTC’s general operations and the administration of its Access to Information program.

The FNTC Access to Information and Privacy (ATIP) Office is part of the Corporate Services business line. There are three full-time employees who are dedicated part-time to Access to Information activities and three consultants who provide assistance and guidance when required.

3. Delegation Order

FN1C’s Delegation Order for the Access to Information Act and Privacy Act authorizes certain officers and employees of the FN1C to exercise signing authorities or to perform certain of the Chief Commissioner’s powers, duties or functions under the Acts. A copy of the FN1C’s Delegation of Authority is included in this report as Appendix A.


The FN1C’s Statistical Report on the Access to Information Act for 2016-2017 can be found in Appendix B.

During the reporting period, the FN1C received no formal requests under the Access to Information Act and four informal requests were received.

The key data for the past three reporting periods are presented in the summary table below (Figure 1).
Figure 1 – Summary of key data

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<td>Complaints and Investigations</td>
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Further interpretation of the FNTC’s 2016-2017 statistical report is as follows:

i) **Requests under the *Access to Information Act***

No formal requests were received during the reporting period under the *Access to Information Act*. There were four informal requests received and completed during this reporting period.

(ii) **Requests closed during the reporting period**

**Disposition and completion time**

During this reporting period there is nothing to report in relation to disposition and completion time.

**Exemptions**

During this reporting period there is nothing to report in relation to exemptions, exclusions, format of information released, complexity, deemed refusals and requests for translation.

**Relevant pages processed and disclosed**

During the reporting period there is nothing to report in relation to relevant pages processed and disclosed.
(iii) Extensions

No extensions were taken during the reporting period.

(iv) Fees

During the reporting period, there is nothing to report in relation to fees.

(v) Consultations received from other institutions and organizations

During the reporting period, the FNTC received one consultation request from other Government of Canada institutions. 107 pages were reviewed and disclosed in part. The consultation request was completed within sixteen to thirty days.

(vi) Completion time of consultations on Cabinet confidences

There were no consultations on Cabinet confidences during the reporting period.

(vii) Complaints and investigations

FNTC received no complaints and no investigations during the reporting period.

(viii) Court action

There were no court actions during the reporting period.

(ix) Resources related to the Access to Information Act

During the reporting period, the costs related to the administration of the Access to Information Act incurred by the ATIP Office totalled $29,117. $18,668 was paid for salaries of three full-time employees dedicated part-time to ATI activities, and $10,449 for goods and services that included training and publications.

5. Access to Information Training and Education

During the reporting period, two employees attended the Canadian Access and Privacy Association’s Annual Conference in Ottawa on matters relating to both the Access to Information Act and Privacy Act.

6. Policies, Guidelines and Procedures

During the reporting period, no new or revised institution-specific policies, guidelines or procedures were implemented.
7. Key Issues Raised as a Result of Complaints and/or Investigations

No complaints were received, and no audits or investigations were concluded during the reporting period.

8. Monitoring of Time to Process Access to Information Requests

During the reporting period, FNTC did not conduct any monitoring of time to process access to information requests.
Appendix A.
First Nations Tax Commission Delegation of Authority
DELEGATION OF AUTHORITY

ACCESS TO INFORMATION ACT
AND PRIVACY ACT

DÉLÉGATION DE POUVOIRS

LOI SUR L'ACCÈS À L'INFORMATION
ET LOI SUR LA PROTECTION DES
RENSEIGNEMENTS PERSONNELS

I, the undersigned, Chief Commissioner,
pursuant to Section 73 of the Access to
Information Act and Section 73 of the
Privacy Act, hereby authorize those
officers and employees of the First Nations
Tax Commission occupying the positions
identified within the attached schedule to
exercise signing authorities or perform any
of the Chief Commissioner's powers,
duties or functions specified therein.

Je, soussignée, Commissaire en Chef,
conformément à l'article 73 de la Loi sur
l'accès à l'information, et à l'article 73 de la
Loi sur la protection des renseignements
personnels, autorise par la présente les
agents et les employés de la Commission
de la fiscalité des Premières nations
occupant les postes identifiés dans
l'annexe ci-jointe à assumer au nom du
Commissaire en Chef les pouvoirs de
signature et les attributions, fonctions et
pouvoirs qui y sont spécifiés.

Dated at Ottawa this 9th day of Dec, 2014. Fait à Ottawa ce jour de 2014.

Chief Commissioner
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<th>Subject</th>
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<th>Position / Title</th>
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<td>Disclose testing methods</td>
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### First Nations Tax Commission - Commission de la fiscalité des Premières nations
#### Delegation Instrument / Document officiel de délégation

| Refuse access - solicitor-client privilege | 23 | • | • | • | • |
| Refuse access - prohibited information | 24(1) | • | • | • | • |
| Disclose information not subject to exemption or exclusion | 25 | • | • | • | • |
| Refuse access - information to be published | 26 | • | • | • | • |
| Notice to third parties | 27(1) | • | • | • | • |
| Extension of time limit | 27(4) | • | • | • | • |
| Notice of third party disclosure | 28(1) | • | • | • | • |
| Waiving obligation for third party to make representations in writing | 28(2) | • | • | • | • |
| Disclosure of record | 28(4) | • | • | • | • |
| Disclosure on Commissioner's recommendation | 29(1) | • | • | • | • |
| Notice of intention to investigate | 32 | • | • | • | • |
| Notice to third party | 33 | • | • | • | • |
| Right to make representations | 35(2) | • | • | • | • |
| Findings and recommendations of the Information Commissioner | 37(1)(b) | • | • | • | • |
| Access given to complainant | 37(4) | • | • | • | • |
| Notice to third party of court action | 43(1) | • | • | • | • |
| Notice to person who requested record | 44(2) | • | • | • | • |
| Special rules for hearings | 52(2) | • | • | • | • |
| Ex parte representations | 52(3) | • | • | • | • |
| Excluded information | 69 | • | • | • | • |
| Exempt information severed from manuals made available to the public | 71(2) | • | • | • | • |

### Delegation of Authority Under the Access to Information Regulations

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Délégation de pouvoirs en vertu du
Règlement sur l'accès à l'information

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### Delegation of Authority

**Under the Privacy Regulations**

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Délégation de pouvoirs en vertu de la
Loi sur la protection des renseignements personnels

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Refus de communication – dossiers médicaux 28  ●  ●  ●
Avis d'enquête 31  ●  ●
Présentation au Commissaire à la protection de la vie privée 33(2)  ●  ●  ●  ●
Réponse à la demande du Commissaire à la protection de la vie privée de communiquer des renseignements désignés inconstants 35(1)(b)  ●  ●  ●
Communication accordée au plaignant 35(4)  ●  ●  ●  ●
Mesure relative à l'examen de fichiers inconstants 36(3)(b)  ●  ●  ●
Mesure relative au contrôle d'application 37(3)  ●  ●  ●  ●
Demande d'audition de la Cour dans la Région de la capitale nationale 51(2)(b)  ●  ●  ●
Présentation d'arguments en l'absence d'une partie 51(3)  ●  ●  ●

Délégation de pouvoirs en vertu du Règlement sur la protection des renseignements personnels

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Appendix B.
Statistical Report on the *Access to Information Act*
Statistical Report on the Access to Information Act

Name of institution: First Nations Tax Commission

Reporting period: 2016-04-01 to 2017-03-31

Part 1: Requests Under the Access to Information Act

1.1 Number of requests

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<td>Total</td>
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<td>Closed during reporting period</td>
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1.2 Sources of requests

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1.3 Informal requests

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<th>31 to 60 Days</th>
<th>61 to 120 Days</th>
<th>121 to 180 Days</th>
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Note: All requests previously recorded as "treated informally" will now be accounted for in this section only.
## Part 2: Requests Closed During the Reporting Period

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<td>All excluded</td>
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* I.A.: International Affairs  Def.: Defence of Canada  S.A.: Subversive Activities
### 2.3 Exclusions

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<th>Section</th>
<th>Number of Requests</th>
<th>Section</th>
<th>Number of Requests</th>
</tr>
</thead>
<tbody>
<tr>
<td>68(a)</td>
<td>0</td>
<td>69(1)</td>
<td>0</td>
<td>69(1)(g) re (a)</td>
<td>0</td>
</tr>
<tr>
<td>68(b)</td>
<td>0</td>
<td>69(1)(a)</td>
<td>0</td>
<td>69(1)(g) re (b)</td>
<td>0</td>
</tr>
<tr>
<td>68(c)</td>
<td>0</td>
<td>69(1)(b)</td>
<td>0</td>
<td>69(1)(g) re (c)</td>
<td>0</td>
</tr>
<tr>
<td>68.1</td>
<td>0</td>
<td>69(1)(c)</td>
<td>0</td>
<td>69(1)(g) re (d)</td>
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<tr>
<td>68.2(a)</td>
<td>0</td>
<td>69(1)(d)</td>
<td>0</td>
<td>69(1)(g) re (e)</td>
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<td>68.2(b)</td>
<td>0</td>
<td>69(1)(e)</td>
<td>0</td>
<td>69(1)(g) re (f)</td>
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</tr>
<tr>
<td></td>
<td></td>
<td>69(1)(f)</td>
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<td>69.1(1)</td>
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</tr>
</tbody>
</table>

### 2.4 Format of information released

<table>
<thead>
<tr>
<th>Disposition</th>
<th>Paper</th>
<th>Electronic</th>
<th>Other Formats</th>
</tr>
</thead>
<tbody>
<tr>
<td>All disclosed</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Disclosed in part</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Total</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

### 2.5 Complexity

#### 2.5.1 Relevant pages processed and disclosed

<table>
<thead>
<tr>
<th>Disposition of Requests</th>
<th>Number of Pages Processed</th>
<th>Number of Pages Disclosed</th>
<th>Number of Requests</th>
</tr>
</thead>
<tbody>
<tr>
<td>All disclosed</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Disclosed in part</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>All exempted</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>All excluded</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Request abandoned</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Neither confirmed nor denied</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

#### 2.5.2 Relevant pages processed and disclosed by size of requests

<table>
<thead>
<tr>
<th>Disposition</th>
<th>Less Than 100 Pages Processed</th>
<th>101-500 Pages Processed</th>
<th>501-1000 Pages Processed</th>
<th>1001-5000 Pages Processed</th>
<th>More Than 5000 Pages Processed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Number of Requests</td>
<td>Pages Disclosed</td>
<td>Number of Requests</td>
<td>Pages Disclosed</td>
<td>Number of Requests</td>
</tr>
<tr>
<td>All disclosed</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Disclosed in part</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>All exempted</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>All excluded</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Request abandoned</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Neither confirmed nor denied</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Total</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>
2.5.3 Other complexities

<table>
<thead>
<tr>
<th>Disposition</th>
<th>Consultation Required</th>
<th>Assessment of Fees</th>
<th>Legal Advice Sought</th>
<th>Other</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>All disclosed</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Disclosed in part</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>All exempted</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>All excluded</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Request abandoned</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Neither confirmed nor</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Total</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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</table>

2.6 Deemed refusals

2.6.1 Reasons for not meeting statutory deadline

<table>
<thead>
<tr>
<th>Number of Requests Closed Past the Statutory Deadline</th>
<th>Workload</th>
<th>External Consultation</th>
<th>Internal Consultation</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

2.6.2 Number of days past deadline

<table>
<thead>
<tr>
<th>Number of Days Past Deadline</th>
<th>Number of Requests Past Deadline Where No Extension Was Taken</th>
<th>Number of Requests Past Deadline Where An Extension Was Taken</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 to 15 days</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>16 to 30 days</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>31 to 60 days</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>61 to 120 days</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>121 to 180 days</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>181 to 365 days</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>More than 365 days</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Total</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

2.7 Requests for translation

<table>
<thead>
<tr>
<th>Translation Requests</th>
<th>Accepted</th>
<th>Refused</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>English to French</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>French to English</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Total</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>
### Part 3: Extensions

#### 3.1 Reasons for extensions and disposition of requests

<table>
<thead>
<tr>
<th>Disposition of Requests Where an Extension Was Taken</th>
<th>9(1)(a)</th>
<th>9(1)(b)</th>
<th>9(1)(c)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Interference With Operations</td>
<td>Consultation</td>
<td>Third-Party Notice</td>
</tr>
<tr>
<td>All disclosed</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Disclosed in part</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>All exempted</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>All excluded</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>No records exist</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Request abandoned</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

#### 3.2 Length of extensions

<table>
<thead>
<tr>
<th>Length of Extensions</th>
<th>9(1)(a) Interference With Operations</th>
<th>9(1)(b) Consultation</th>
<th>9(1)(c) Third-Party Notice</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Section 69</td>
<td>Other</td>
<td>Section 69</td>
</tr>
<tr>
<td>30 days or less</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>31 to 60 days</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>61 to 120 days</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>121 to 180 days</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>181 to 365 days</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>365 days or more</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

### Part 4: Fees

<table>
<thead>
<tr>
<th>Fee Type</th>
<th>Fee Collected</th>
<th>Fee Waived or Refunded</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Number of Requests</td>
<td>Amount</td>
</tr>
<tr>
<td>Application</td>
<td>0</td>
<td>$0</td>
</tr>
<tr>
<td>Search</td>
<td>0</td>
<td>$0</td>
</tr>
<tr>
<td>Production</td>
<td>0</td>
<td>$0</td>
</tr>
<tr>
<td>Programming</td>
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<td>$0</td>
</tr>
<tr>
<td>Preparation</td>
<td>0</td>
<td>$0</td>
</tr>
<tr>
<td>Alternative format</td>
<td>0</td>
<td>$0</td>
</tr>
<tr>
<td>Reproduction</td>
<td>0</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td>$0</td>
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</tbody>
</table>
### Part 5: Consultations Received From Other Institutions and Organizations

#### 5.1 Consultations received from other Government of Canada institutions and organizations

<table>
<thead>
<tr>
<th>Consultations</th>
<th>Other Government of Canada Institutions</th>
<th>Number of Pages to Review</th>
<th>Other Organizations</th>
<th>Number of Pages to Review</th>
</tr>
</thead>
<tbody>
<tr>
<td>Received during reporting period</td>
<td>1</td>
<td>107</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Outstanding from the previous reporting period</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>1</strong></td>
<td><strong>107</strong></td>
<td><strong>0</strong></td>
<td><strong>0</strong></td>
</tr>
<tr>
<td>Closed during the reporting period</td>
<td>1</td>
<td>107</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Pending at the end of the reporting period</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

#### 5.2 Recommendations and completion time for consultations received from other Government of Canada institutions

<table>
<thead>
<tr>
<th>Recommendation</th>
<th>Number of Days Required to Complete Consultation Requests</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1 to 15 Days 16 to 30 Days 31 to 60 Days 61 to 120 Days 121 to 180 Days 181 to 365 Days More Than 365 Days Total</td>
</tr>
<tr>
<td>Disclose entirely</td>
<td>0 0 0 0 0 0 0 0 0</td>
</tr>
<tr>
<td>Disclose in part</td>
<td>0 1 0 0 0 0 0 0 1</td>
</tr>
<tr>
<td>Exempt entirely</td>
<td>0 0 0 0 0 0 0 0 0</td>
</tr>
<tr>
<td>Exclude entirely</td>
<td>0 0 0 0 0 0 0 0 0</td>
</tr>
<tr>
<td>Consult other institution</td>
<td>0 0 0 0 0 0 0 0 0</td>
</tr>
<tr>
<td>Other</td>
<td>0 0 0 0 0 0 0 0 0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>0</strong> <strong>1</strong> <strong>0</strong> <strong>0</strong> <strong>0</strong> <strong>0</strong> <strong>0</strong> <strong>0</strong> <strong>1</strong></td>
</tr>
</tbody>
</table>

#### 5.3 Recommendations and completion time for consultations received from other organizations

<table>
<thead>
<tr>
<th>Recommendation</th>
<th>Number of Days Required to Complete Consultation Requests</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1 to 15 Days 16 to 30 Days 31 to 60 Days 61 to 120 Days 121 to 180 Days 181 to 365 Days More Than 365 Days Total</td>
</tr>
<tr>
<td>Disclose entirely</td>
<td>0 0 0 0 0 0 0 0 0</td>
</tr>
<tr>
<td>Disclose in part</td>
<td>0 0 0 0 0 0 0 0 0</td>
</tr>
<tr>
<td>Exempt entirely</td>
<td>0 0 0 0 0 0 0 0 0</td>
</tr>
<tr>
<td>Exclude entirely</td>
<td>0 0 0 0 0 0 0 0 0</td>
</tr>
<tr>
<td>Consult other institution</td>
<td>0 0 0 0 0 0 0 0 0</td>
</tr>
<tr>
<td>Other</td>
<td>0 0 0 0 0 0 0 0 0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>0</strong> <strong>0</strong> <strong>0</strong> <strong>0</strong> <strong>0</strong> <strong>0</strong> <strong>0</strong> <strong>0</strong> <strong>0</strong></td>
</tr>
</tbody>
</table>
### Part 6: Completion Time of Consultations on Cabinet Confidences

#### 6.1 Requests with Legal Services

<table>
<thead>
<tr>
<th>Number of Days</th>
<th>Fewer Than 100 Pages Processed</th>
<th>101-500 Pages Processed</th>
<th>501-1000 Pages Processed</th>
<th>1001-5000 Pages Processed</th>
<th>More Than 5000 Pages Processed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Number of Requests</td>
<td>Pages Disclosed</td>
<td>Number of Requests</td>
<td>Pages Disclosed</td>
<td>Number of Requests</td>
</tr>
<tr>
<td>1 to 15</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>16 to 30</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>31 to 60</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>61 to 120</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>121 to 180</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>181 to 365</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>More than 365</td>
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<td>0</td>
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<tr>
<td>Total</td>
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<td>0</td>
<td>0</td>
<td>0</td>
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</tr>
</tbody>
</table>

#### 6.2 Requests with Privy Council Office

<table>
<thead>
<tr>
<th>Number of Days</th>
<th>Fewer Than 100 Pages Processed</th>
<th>101-500 Pages Processed</th>
<th>501-1000 Pages Processed</th>
<th>1001-5000 Pages Processed</th>
<th>More Than 5000 Pages Processed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Number of Requests</td>
<td>Pages Disclosed</td>
<td>Number of Requests</td>
<td>Pages Disclosed</td>
<td>Number of Requests</td>
</tr>
<tr>
<td>1 to 15</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>16 to 30</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>31 to 60</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>61 to 120</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>121 to 180</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>181 to 365</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>More than 365</td>
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<td>Total</td>
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<td>0</td>
<td>0</td>
<td>0</td>
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</tbody>
</table>

### Part 7: Complaints and Investigations

<table>
<thead>
<tr>
<th>Section 32</th>
<th>Section 35</th>
<th>Section 37</th>
<th>Total</th>
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<tbody>
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</tr>
</tbody>
</table>

### Part 8: Court Action

<table>
<thead>
<tr>
<th>Section 41</th>
<th>Section 42</th>
<th>Section 44</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>
Part 9: Resources Related to the Access to Information Act

9.1 Costs

<table>
<thead>
<tr>
<th>Expenditures</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>$18,668</td>
</tr>
<tr>
<td>Overtime</td>
<td>$0</td>
</tr>
<tr>
<td>Goods and Services</td>
<td>$10,449</td>
</tr>
<tr>
<td>• Professional services contracts</td>
<td>$0</td>
</tr>
<tr>
<td>• Other</td>
<td>$10,449</td>
</tr>
<tr>
<td>Total</td>
<td>$29,117</td>
</tr>
</tbody>
</table>

9.2 Human Resources

<table>
<thead>
<tr>
<th>Resources</th>
<th>Person Years Dedicated to Access to Information Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-time employees</td>
<td>0.18</td>
</tr>
<tr>
<td>Part-time and casual employees</td>
<td>0.00</td>
</tr>
<tr>
<td>Regional staff</td>
<td>0.00</td>
</tr>
<tr>
<td>Consultants and agency personnel</td>
<td>0.04</td>
</tr>
<tr>
<td>Students</td>
<td>0.00</td>
</tr>
<tr>
<td>Total</td>
<td>0.22</td>
</tr>
</tbody>
</table>

Note: Enter values to two decimal places.